



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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MEETING MINUTES:	BOARD OF CHARITABLE GAMING - WORKSHOP
MEETING DATE AND TIME:	Tuesday, April 24, 2012 at 1:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
APPROVED:	October 4, 2012

MEMBERS PRESENT

Scott Angelucci, Chairman, Public Member
Sharon McDowell, Vice Chair, Public Member
Janet Williams-Coger, Non-Profit Member
James Greene, DE Volunteer Fireman's Association Member
Deborah Messina, Public Member

MEMBERS ABSENT

NONE

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Robert Willard, Deputy Attorney General
Nicole Williams, Administrative Specialist II

ALSO PRESENT

Jack Vogel of the Harrington Fire Co.

CALL TO ORDER

Mr. Angelucci called the workshop to order at 1:00 p.m. Mr. Angelucci made a correction to the day of the week noticed on the agenda; it is Tuesday, not Thursday. Mr. Angelucci stated that the purpose of the workshop was, at Mr. Greene's request, to tidy up some of the changes previously discussed that have not made it into the Rules and Regulations, prior to Mr. Greene and Ms. Messina exiting the Board.

REVIEW OF STATUTORY CHANGES

Mr. Willard stated that he did not realize the Board would be reviewing the current statutory changes, and he did not bring the changes with him to the meeting. Ms. Messina stated that Kay Warren has the current statutory changes in legislative form for the Joint Sunset Committee. Mr. Willard stated that he did have a copy of his memo sent last month outlining the Board's proposed changes to its statute. Mr. Willard summarized some of the changes the Board had proposed. Ms. Messina stated that the Board's biggest change was combining the Board's statute into one section of the Code. Mr. Willard clarified instead of having the Board's statute divided between chapters 11, 15 and 18, the statute in its entirety will be combined in chapter 15. He added that most of chapters 11 and 18 made it into chapter 15, with the exception of a few items that the JSC wanted removed. Discussion continued regarding other changes, including criminal background reports, and alcohol at charitable gaming events. Mr. Angelucci questioned whether the statutory changes were currently in effect. Mr. Willard responded that the statutory changes will not take effect until the legislature passes the

proposed bill. Ms. Messina stated that once the bill passes, the Board will need review its Rules and Regulations to make sure that they conform with the newly written statute.

REVIEW OF BOARD DECISIONS AND PROPOSED AMENDMENTS TO RULES & REGULATIONS

Mr. Greene stated the he requested this workshop so that the Board could review its document titled, *Board Decisions*, to determine which of its decisions needs to be added to the Rules and Regulations, making them legal and binding. Ms. Messina advised that the list of Board Decisions were policies implemented by the Board over the past 5 years, but were never added to the Rules and Regulations. Ms. Messina summarized the Board's decision to implement a 10 business day requirement for the submission of applications for Board review. Ms. Messina recommended that Mr. Angelucci, Ms. McDowell, and Ms. Williams-Coger schedule an appointment to review the Division's procedures for processing applications. Mr. Willard advised that there is a Board Rule which states the timeframe for submitting applications. Mr. Greene stated that the Division steps in and stops the process if the application is not submitted in time. Mr. Willard advised that not all the decisions can be included in the Rules. Mr. Greene recommended that Mr. Willard review the Board Decisions document and determine which decisions can be added to the Rules. Ms. Williams-Coger questioned if the Board has policies and procedures for processing applications. Ms. Messina responded, no. Mr. Willard stated that the Board has Rules and Regulations, but not policies and procedures. Mr. Angelucci stated that the Board Decisions document should be used as policies and procedures. Ms. Messina recommended that the new Board review the document to determine which decisions it will adhere to. Ms. Williams-Coger questioned, and Mr. Angelucci confirmed, that Mr. Willard will review the Board Decisions document and remove any items that may be added to the Rules and Regulations. Mr. Willard will come back to the Board at a later date with his proposal. Any items not deemed appropriate for the Rules and Regulations will remain in the Board Decisions document as policies and procedures of the Board. Mr. Greene recommended that the Board consider adding a Rule requiring the election of a Vice Chair.

Mr. Willard read aloud the definition of *raffle* from the Board's Rules and Regulations governing Raffles. After discussion, the Board recommended that the Rules be amended to clarify the acceptable chances of winning a prize. Ms. Messina stated that she does not want to limit organizations and make the Rules so restrictive that organizations cannot sell enough tickets. Mr. Willard inquired about the processing fee for a raffle with multiple drawings over a 6-month period. Ms. Messina clarified that the Board's intent was for organizations to pay \$15 per application for up to 6 months of daily drawings. Mr. Angelucci stated that daily drawings sound more like a lottery than a raffle, and questioned how the organization could print the chances of winning on the raffle ticket. Mr. Willard read aloud the Rules governing raffles stating the specific information required to be printed on a raffle ticket. Ms. Williams-Coger stated that organizations have told her that the website indicates that raffle tickets may be sold prior to approval or receiving a permit. Ms. Williams reviewed the website during the meeting and could not confirm anything on the website indicating such. Ms. Messina stated that Maryland issues a raffle permit number, which must be printed on the raffle tickets. Ms. Williams suggested that a bolded message be added to the Gaming website stating, **NO EVENTS MAY BE ADVERTISED OR HELD, NOR TICKETS SOLD, PRIOR TO RECEIVING A GAMING PERMIT.** The Board unanimously agreed that such a statement is necessary and should be added to the website.

During Mr. Willard's review, he will also recommend that any reference to the Commission or Gaming Control Board be updated to reflect the Board's current name. He will also review the Rules and Regulations for outdated statutory references. Additionally, the Board asked that he change all references from 'gambling' to 'gaming'. Mr. Willard questioned the wording of Rule 5.2 in the Board's Rules and Regulations governing charitable gaming, specifically use of the word 'bizarre'. Ms. Messina questioned if the Board had a definition of 'Big Six Wheel'. Mr. Willard read aloud the definition of charitable gaming.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

None

PUBLIC COMMENT

Mr. Vogel inquired about a letter he received regarding his instant bingo license renewal. Ms. Messina advised that there have not been any changes to the instant bingo renewal. Ms. Williams advised that she will check on the letter Mr. Vogel referenced and assist him after the meeting.

NEXT WORKSHOP DATE

Date and time to be determined, 861 Silver Lake Boulevard, Cannon Building, Conference Room to be determined, Dover, Delaware

ADJOURNMENT

There being no further business before the Board, Ms. Messina made a motion, seconded by Mr. Greene, to adjourn the workshop at 1:53 p.m. The motion passed unanimously.

Respectfully Submitted,

A handwritten signature in black ink that reads "Nicole M. Williams". The script is cursive and fluid.

Nicole M. Williams
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.